



**CITY OF MARLBOROUGH
OFFICE OF TRAFFIC COMMISSION
140 MAIN STREET
MARLBOROUGH, MASSACHUSETTS 01752**

Traffic Commission Minutes

The Regular Meeting of the Traffic Commission was held on Tuesday, December 17, 2014 at 10:00 a.m. in the City Council Committee Room, City Hall. Members present: Chairman - Police Chief Mark Leonard, DPW Commissioner John Ghiloni and Fire Chief James Fortin. Also present: City Engineer Evan Pilachowski, Assistant City Engineer Tim Collins and Councilor Rob Tunnera. Minutes taken by: Karen Lambert, MPD Records Clerk.

1- Minutes

The minutes of the Traffic Commission meeting of November 24, 2015.

Karen Lambert brought a revised draft to the meeting as Mr. Pilachowski had made a clarification on two items.

MOTION was made, seconded, duly VOTED:
TO APPROVE the minutes as amended.

Chief Leonard requested a Suspension of Rules to begin the meeting with a New Business Item not on the Agenda.

2 – New Business

1a) Main Street Municipal Lots, west of Bolton St. and across from City Hall – Proposed One Way.

Tim Collins sent an e-mail to Chief Leonard and asked if this item could be included in the discussion. He is requesting that both of these parking lots officially be made “one-way” and that they be added to the regulations under the schedule for One-Way Traffic. Currently, cars can enter both lots from either direction. The DPW wants to make them one way with arrows. The Street Division would like to do line painting this Wednesday.

Chief Leonard had already prepared the regulations and included an Emergency Preamble so that the regulations would take effect “immediately upon adoption by the Traffic Commission.

Main Street Municipal Parking Lot - West of Bolton Street

MOTION was made, seconded, duly VOTED to APPROVE the Emergency Preamble. ALL IN FAVOR.

MOTION was made, seconded, duly VOTED to APPROVE the amended regulation to add this lot under the schedule for “One-Way Streets”. ALL IN FAVOR.

Main Street Municipal Parking Lot – Across from City Hall

MOTION was made, seconded, duly VOTED to APPROVE the Emergency Preamble. ALL IN FAVOR.

MOTION was made, seconded, duly VOTED to APPROVE the amended regulation to add this lot under the schedule for “One-Way Streets”. ALL IN FAVOR.

3-Old Business

3k) Communication from Councilor Tunnera, Re: parking concerns on Northboro Road West @ Elm Ridge Condominiums.

Councilor Tunnera was present at the meeting on behalf of Mr. Beyersdorfer. He said that there appear to be more vehicles parking here. Tim Collins advised that he has sent an e-mail to Joe Frawley, our contact at MassDOT, advising of the issue and asking if MassDOT approval is required to regulate this area as No Parking.

Mr. Frawley’s reply was “There is no parking allowed on State Highway, so MassDOT does not need to approve the posting of “No Parking” signs on the portion of Northboro Road – West within state highway layout.”

Chief Leonard said that based on their response it sounds like they want us to put up the signs. Tim Collins will clarify with MassDOT on the sign location with a graphic. If they are OK with it but don’t want to put up the signs, the DPW will install them.

MOTION was made, seconded, duly VOTED to REFER to ENGINEERING to clarify the specifics with MassDOT and follow with installation of “No Parking” signs if all is in order. Also to REFER to Chief Leonard to relay this information to Mr. Beyersdorfer.

3c) Stop signs on Bigelow Street.

Councilor Tunnera was also interested in an update on this issue. Chief Leonard advised that we have a vender for the solar powered signs and that he was hoping that we could get two. The vender completed a solar study, however only found a good location for one of the signs. We are now trying to figure out how to address this issue. The second sign would require another source of power.

Councilor Tunnera asked if the trees blocking the sun are on personal property. Mr. Pilachowski advised that it is a mix. There is a canopy of trees in the entire layout, some are on personal property while others are on City property. The signs need strong sunlight in the morning to recharge.

Chief Leonard reviewed how the Traffic Commission had proposed eliminating three of the five stop signs on Bigelow St. They would keep the one at Flagg Rd. and the one at Evelina Dr. They were hoping to have 4 speed signs, with 2 in each direction. Funding became available for two solar powered signs. Now we have a problem with the second sign.

MOTION was made, seconded, duly VOTED to REFER to ENGINEERING to research alternate signage.

3e) Parking concerns in the vicinity of 131 Pleasant Street.

Tim Collins advised that he has reviewed the entire length of Pleasant Street to determine exactly what the issues are. He passed out four diagrams with regulations attached. They include areas with:

- 1) 30 Minute Parking
- 2) 30 Minute Parking (exc. Sun & Hol.)
- 3) No Stopping No Standing No Parking
- 4) No Parking Anytime

He also found five locations with regulations but no signs. Chief Leonard advised that he would like to make the entire street consistent. The group discussed the best way to do this. The “cleanest” way is to repeal four of the existing regulations and amend one. This would eliminate all 30 minute parking. There should be no parking allowed on both sides of Pleasant Street from Chestnut to Berlin Road.

MOTION was made, seconded, duly VOTED to REFER To Chief Leonard to prepare the amended regulations for the next meeting.

3i) Request from Councilor Delano, re: signage near entrance to Villages East on Boston Post Rd.

Tim Collins advised that what Councilor Delano is asking for has already been done. He passed out photos of the area which show signs indicating “Turning Vehicles Ahead”. He said that if they want to upgrade the street sign to make it stand out more they can also do that and he provided a copy of the city’s “Street Sign Standards”. Chief Leonard advised that he will communicate this to Councilor Delano.

MOTION was made, seconded, duly VOTED to REFER to Chief Leonard to communicate this information to Councilor Delano.

3f) Request to allow parking on Ames Place near Main Street.

This item should have been REMOVED from the Agenda.

3h) Request for crosswalk on West Main St. near Broad St.

This item should have been REMOVED from the Agenda.

3g) Pedestrians crossing Granger Blvd. near New St.

Chief Leonard was not able to prepare the amended crosswalk regulation for this meeting. Tim Collins advised that he would resend the linear feet so that Chief Leonard would have the necessary information to prepare the regulation for the next meeting.

MOTION was made, seconded, duly VOTED to TABLE until the next meeting.

3j) Hayden St. /Water St. traffic concerns.

Chief Leonard prepared the regulation to add the Stop Sign on Water Street at the T-intersection at Hayden Street.

MOTION was made, seconded, duly VOTED to APPROVE the amended regulation adding the Stop Sign on Water Street to the Schedule of "Stop Intersections". ALL IN FAVOR.

Also to REFER to the DPW to install the stop sign.

3a) Municipal off street parking regulation.

MOTION was made, seconded, duly VOTED:
To TABLE.

3b) High School parking regulations.

MOTION was made, seconded, duly VOTED:
To TABLE.

3d) Traffic Commission rules and regulations update.

MOTION was made, seconded, duly VOTED:
To TABLE.

That there being no further business of the Traffic Commission held on this date, the meeting adjourned at 10:40 am.

Respectfully submitted,

Karen L. Lambert
Records Clerk
Marlborough Police Department

List of documents and other exhibits used at the meeting:

- Meeting Agenda for Tuesday, December 17, 2014 (Including City of Marlborough Meeting Posting).
- Draft copy of minutes from 11/25/14.
- E-mail from Tim Collins to Chief Leonard, dated 12/15/14, re: Main Street Municipal Lots, west of Bolton Street and across from City Hall (Including aerial photo of each lot with one way arrows indicated).
- Revised regulation, including Emergency Preamble, to add Main Street Municipal Parking lot, across from City Hall to the Schedule of "One-Way Streets".
- Revised regulation, including Emergency Preamble, to add Main Street Municipal Parking lot, west of Bolton Street to the Schedule of "One-Way Streets".
- Revised regulation to add the Stop Sign on Water Street at the Intersection of Hayden Street to the Schedule of "Stop Intersections".
- E-mail from Tim Collins to Joseph Frawley, dated 12-11/14, re: Route 20 signage, including Mr. Frawley's response.

Additional Handouts

- Diagram of Pleasant Street with regulation for No Parking Anytime
- Diagram of Pleasant Street with regulation for No Stopping No Standing No Parking.
- Diagram of Pleasant Street with regulation for 30 Minutes Parking (Exc. Sun. & Hol.)
- Diagram of Pleasant Street with regulation for 30 Minutes Parking
- Color Photo of Main Street Municipal Lot – West of Bolton Street – Proposed One Way, with one-way arrows indicated.
- Copy of City of Marlborough, Department of Public works, Street Sign Standards.
- Photos of the area near the entrance to The Villages East on Boston Post Road with sign indicating "Turning Vehicles Ahead".